

Application No. _____
(Filled in by JICE) JDS Bangladesh 2023

The Project for Human Resource Development Scholarship (JDS)
Bangladesh 2023
APPLICATION FORM
(for Master's Degree Program)

এখানে কিছু
লিখবেন না

1. Study Course

- Kindly note that there are identified Target Organizations per Component.
- Please select the Component and accepting university of your choice based on the organization where you belong.

Sub-Program (Priority Area)

1. Administrative Capacity Development

লিস্ট থেকে একটি Component সিলেক্ট
করুন

Component

1-1. Enhancement of Capacity for Public Administration both in Central & Field Level

লিস্ট থেকে একটি University সিলেক্ট
করুন

University

Meiji University

Graduate School (Automatically Filled)

Graduate School of Governance Studies

লিস্ট থেকে আপনার নিজের মন্ত্রণালয় /
প্রতিষ্ঠানের নাম সিলেক্ট করুন

2. Belonging Ministry or Organization

Ministry of Public Administration

Ministry of Public Administration / Budget Section

3. Personal Information

- Details given in this section must be supported by passport or other official identification documents
- "(4) Age" is automatically filled based on the date of birth

পাসপোর্ট অনুসারে
Family Name/Surname লিখুন

ছবি আঠা দিয়ে
লাগাবেন

1) Family Name (Capital Letters)	RAHMAN			পাসপোর্ট অনুসারে Given Name লিখুন		Attach your recent photograph here (Should be taken within 3 months)
2) Given Name (Capital Letters)	MD ABDUR					
3) Date of Birth (Day/Month/Year)	4	/	Jun	/	1986	Please write your name on the back of the photo (in English) (m)
4) Age (Automatically filled)	37	(As of 2024 / 4 / 1)				
5) Gender	Male		6) Martial Status	একাধিক সন্তান থাকলে পৃথকভাবে লিখুন, যেমন - ১ম (বয়স), ২য় (বয়স)		
7) Number of Children (if any)	2		8) Age of Children	1st (6Y), 2nd (2Y)		
9) Living Address	House13, Road 5, Section 20, Mirpur, Dhaka 1216			অফিসের মোবাইল নাম্বার না লিখে ব্যক্তিগত মোবাইল নাম্বার লিখুন		
11) TEL (Residence)	অফিসের ইমেইল এড্রেস না লিখে ব্যক্তিগত ইমেইল এড্রেস লিখুন			12) Mobile Phone	+8801234556	
13) Email (Personal)	xyz@gmail.com					
14) Contact Person for emergency (Family or relatives)						
Full Name (Contact person)	Md XYZ			Relationship (ex. Father)	Father	
Mobile Phone (Contact person)	+880123456789			E-mail (if any)	xyz@gmail.com	

4. Educational Background

(1) Schooling Period based on the Academic Certificate/ Transcript

- List all schools attended starting from primary school (in chronological order).
- Graduation years and names of degree given in this section **must match your submitted certificates/ transcripts.**
- Do not list short-term training courses.

Level	Name of School Department	Location	From		Years of Schooling	Degree
			To			
(Ex.)	University of Dhaka Faculty of Economics	Dhaka	Sep	/ 2000	4 year(s)	Bachelor of Science
			Jun	/ 2005	10 month(s)	Graduated
Primary Education (Class I - V)	Mirpur Primary School	Dhaka	Jan	1992	5 year(s)	
			Dec	1996	0 month(s)	
Secondary Education	Mirpur High School	Dhaka	Jan	1997	5 year(s)	
			May	2002	5 month(s)	
Higher Secondary Education	Mirpur College	Dhaka	Jul	2002	1 year(s)	সার্টিফিকেট অনুসারে ডিগ্রীর নাম লিখুন
			Jan	2004	7 month(s)	
Higher Education (Bachelor)	Mirpur University Faculty of Science	সার্টিফিকেট/ Transcript অনুসারে প্রকৃত শিক্ষা বছর লিখুন	Aug	2004	5 year(s)	Bachelor of Science
			Dec	2009	5 month(s)	Graduated
Other Higher Education (Master)					year(s)	Master of ●●
					month(s)	Currently underway
Other Higher Education (Master)					year(s)	
					month(s)	
Other Higher Education (except training)					year(s)	
					month(s)	
Total School Year:					17 year(s)	5 month(s)

(2) Session Jam and Actual Years of Schooling

- List all Session Jam* period (if any) during your schooling years above.
- * Session Jam: period of time when the universities are closed due to political unrest or campus activism
- Do not include the period of interruption due to personal reasons.

- Do not include the period of interruption due to personal reasons.

Session Jam Period					সেশান জ্যাম থাকলে তার কারণ লিখুন
Level	Year(s)	সেশান জ্যাম থাকলে তার সময় হিসাব করে লিখুন	Period		
(Ex.) Bachelor	2004-2005		1 year(s)	3 month(s)	(Ex.) Final exam extended due to political unrest
Bachelor(1)	8/2007-12/2007		1 year(s)	5 month(s)	Examination postpone due to political unrest
			year(s)	month(s)	
			year(s)	month(s)	
			year(s)	month(s)	
			year(s)	month(s)	
			year(s)	month(s)	
Total Years of Session Jam		1 year(s)	5 month(s)		
Actual Years of Schooling (Total Years of Schooling - Total Years of Session Jam)		16 year(s)	0 month(s)		

(3) Scholarship হ্যাঁ বা না সিলেক্ট করুন এবং উত্তর হ্যাঁ হলে প্রয়োজনীয় তথ্য দিন

1) Have you ever received a scholarship studying abroad? (Yes/No) *If "Yes", please specify it below.

☐ Yes Name of Scholarship: _____ Country you studied: _____

Duration: From _____ / _____ to _____ / _____ Obtained Degree: _____
month year month year

☒ No হ্যাঁ বা না সিলেক্ট করুন এবং উত্তর হ্যাঁ হলে প্রয়োজনীয় তথ্য দিন

2) Are you currently participating in any scholarship programs? * List

☐ Yes Name of Scholarship: _____

University: _____

Name of Scholarship: _____

University: _____

Name of Scholarship: _____

University: _____

☒ No হ্যাঁ বা না সিলেক্ট করুন এবং উত্তর হ্যাঁ হলে প্রয়োজনীয় তথ্য দিন

3) Have you ever applied for a scholarship program before?

☐ Yes Study field, University, Year you applied: (Ex.) Field of Law, Kyushu University, 2014

* List all if more than one

times _____

Study Field University Year you applied

Study Field University Year you applied

Study Field University Year you applied

☒ No

5. Work Experience

- List your work experience from the most recent full-time work in English.
- DO NOT include part-time job, internship, volunteer activities as your work experience.
- If the name of organization / company is not in the drop-down list, please type it.
- Period of Employment is calculated automatically.

প্রতিষ্ঠান বা
চাকুরির ধরণ
সিলেক্ট করুন

Organization / Company	Department / Division	Position / Title	From To	Period of Employment	Type
(Ex) Ministry of Finance	Economic Relations Division, ***Department	বর্তমান চাকুরির তথ্য দিয়ে শুরু করুন	Sep / 1999 Jun / 2003	3 year(s) 10 month(s)	A
Ministry of Public Administration	Budget Section	Senior Assistant Secretary	Sep / 2019 Nov / 2023 (Present)	4 year(s) 3 month(s)	A
Ministry of Public Administration	Planning Section	Assistant Secretary	Jan / 2016 Aug / 2019	3 year(s) 8 month(s)	A
Chattogram Bank	Khuluna Branch	Officer	Jan / 2012 May / 2016	4 year(s) 5 month(s)	E
			/	year(s) month(s)	
			/	year(s) month(s)	
			/	year(s) month(s)	
Total Period of Working Experience: (as BCS Cadre Official or Class-1 Officer of Bangladesh Bank, Judicial Service, 1st Class Officials of Legislative and Parliamentary Affairs Division)			7 year(s)	11 month(s)	
*For the type of organization above, choose the applicable alphabet below: A. Ministry (BCS Cadre), B. Bangladesh Bank (Class-1 Officer), C. Bangladesh Judicial Service, D. 1st Class Officials of Legislative and Parliamentary Affairs Division, E. Others					
*If "E. Others", please specify:		Commercial Bank			

Current Department (Automatically filled)	Budget Section		
Current Organization (Workplace) (Automatically filled)	Ministry of Public Administration		
Address of the current workplace	Bangladesh Secretariat, Dhaka	TEL of Workplace +88-02-123456	
Mother Ministry / Organization (Automatically filled)	Ministry of Public Administration		
Belonging BCS Cadre Name & Batch (if any)			batch
Are you a member of the Armed Forces?	<input type="radio"/> YES	<input checked="" type="radio"/> NO	<input type="radio"/> OTHERS ()
Have you completed any Master/Doctoral degree under Deputation or Study Leave?	No	Completion Year:	
Have you obtained Job Confirmation ?	No	Date Obtained / / (DD/MM/YYYY) *Please attach your GO for job confirmation.	

6. Responsibilities of your work

Please describe your (1) Current Work and (2) Previous Work, indicating nature of your work, main responsibility, your achievements and its significance, subordinates under your supervision, size of budget you handle, etc.

(1), (2) Current/Previous designation, organization name and work period should be matched with the information given in the Q5. Also your work responsibilities should be linked with your research plan.

(1) Current Work

৫ নং প্রশ্নের তথ্য অনুযায়ী বর্তমান চাকুরির
দায়িত্ব সমূহ লিখুন
(দায়িত্ব সমূহ Research Proposal এর সাথে
সম্পর্কিত হতে হবে)

(2) Previous Work

৫ নং প্রশ্নের তথ্য অনুসারে আপনার পূর্বের চাকুরির দায়িত্ব সমূহ লিখুন।
(পূর্বে একাধিক চাকুরির অভিজ্ঞতা থাকলে পৃথকভাবে লিখুন। পূর্বে কোন
চাকুরির অভিজ্ঞতা না থাকলে N/A লিখুন।)

7. Research Plan (Use the prescribed form A)

- Write a brief Research Plan of your Master thesis **WITHIN 3 (THREE) PAGES** of the prescribed form A with **NO MORE THAN 700 WORDS**, and attach to **Application Form**.

Important Notes:

- ✓ Make sure that your research plan has:
 - Introduction (background information, literature review, research purpose and questions etc.)
 - Main body (methodology)
 - Conclusion (expected results /significance of research /contribution to the development)
- ✓ Strongly recommended to write your Research Proposal having connections with the following points.
 - Sub-Program / Component (Check the AG)
 - University curriculums and research areas of faculty members (Check the AG, Univ website, etc.)
 - Your work, duties and future career plans

For more details, refer to “Guidelines for Writing a Research Plan” and “Warning about Plagiarism” (page 10-11 of the Application Guidelines)

※Please check the university's website* to see if the program/course's curriculum is beneficial for your research, and if there is any faculty member who could be an academic advisor for your research topic (check faculty members' specialties and publications). After that, tick ☒ the box below. * The URL of universities' websites : <http://jds-scholarship.org/>

Title of your Research Proposal	
<div style="border: 1px solid black; padding: 5px; margin: 10px auto; width: 80%;"> <p>টিক চিহ্ন দিয়ে নিশ্চিত করুন যে, জাপানের University তে আপনার প্রস্তাবিত Research এর জন্য সহায়ক প্রয়োজনীয় তথ্যসমূহ আপনি জানেন (যেমন - কোর্সসমূহ, শিক্ষকগণ)।</p> </div>	<div style="border: 1px solid black; padding: 5px; margin: 10px auto; width: 80%;"> <p>of my applying university (courses, academic advisors, etc.) at my research plan can be carried out there.</p> </div> <div style="text-align: right; margin-top: 10px;"> <div style="border: 1px solid black; padding: 5px; display: inline-block;"> JDS website </div> </div>

Note : Applicants for ☒ (4)

- ✓ Research Plan well-structured aligns with faculty's specialties.
- ✓ It should refer to the specific research fields outlined in the University's brochure.
- ✓ The supervisors you will be assigned under MPMA course is listed in the brochure “Faculty list of MPMA Course”

8. Reason why you have chosen to apply to the Graduate School/Course/Program selected in Q1. (※not simply the reason for applying JDS)

Why do you choose the Graduate school / course written in Q1 to conduct your research and to utilize it after returning home? Also, what do you want to learn especially at this Graduate school / course?
Your answer must be typed in 200 words.

এই University /গ্র্যাডুয়েট স্কুল নির্বাচনের কারণ ব্যাখ্যা করুন -

আপনার প্রস্তাবিত Research এর জন্য কেন এটি উপযুক্ত?

আপনার কাক্সিত জ্ঞান অর্জনের জন্য কেন এটি উপযুক্ত?

9. Future Contribution

This section will be used as one of the most important references for selection. Your answer must be typed in 300-400 words for each question.

(1) How do you apply the knowledge, skills and experiences that you gained through study in Japan and contribute to the solution of development issues.

ভবিষ্যৎ পরিকল্পনা সম্পর্কে লিখুন -
আপনার অর্জিত জ্ঞান ও দক্ষতা বাংলাদেশ এর উন্নয়নে কিভাবে
কাজে লাগবে?



(2) How do you contribute to strengthening bilateral relations with Japan?

জাপানের সাথে দ্বিপাক্ষিক সম্পর্ক উন্নয়নে আপনি কিভাবে
অবদান রাখতে পারেন?



10. Declaration

I, **RAHMAN MD ABDUR**

declare that I apply for JDS Project with full understanding "Application Guidelines", especially the articles stipulated below:

- 1 All the information that I provided in this Application Form by me are true and accurate to the best of my knowledge and ability. My Application may be nullified if any information mentioned above is found to be false.
- 2 If the Application Form is incomplete or with missing necessary documents, it is regarded ineligible.
- 3 All the selection process and the decision are entirely entrusted to the secretariat of JDS and any inquiries or objections by applicants regarding the result of the selection shall not be permitted.
- 4 If any act of dishonesty is found other than those above in the application and selection process, I shall not lodge any complaint about cancellation of the application resulting from such act.
- 5 The objective of the JDS is to provide Bangladesh citizens to study in Japan at the master's degree level in order to support national efforts to achieve social and economic development in Bangladesh. Thus, the JDS fellow is under the obligation to contribute to the development of Bangladesh; and to remain in Bangladesh at least two years after completing Master's degree in Japan.
- 6 I agree that my personal information in the Application Form, provided to Japan International Cooperation Center (JICE), shall be used exclusively for the purpose of the operation of JDS Project.
- 7 I have mentioned necessary information about my status regarding other scholarship if I am currently awarded or scheduled to receive another scholarship.
- 8 If I am finally selected for the JDS scholarship, I shall not decline this scholarship unless any serious illness or accident occurred to me or family member which will not allow me to study in Japan.

স্বাক্ষর করুন

Signature: _____

Date: / / 2023

FOR the Employer/ Authorized Officer

The Project for Human Resource Development Scholarship in Bangladesh

CONFIDENTIAL STATEMENT of REFERENCE 2023(AY2024-2025) for MASTER LEVEL

This reference should be submitted by the employer / authorized officer from the applicant's work place. This must be submitted in a sealed envelope (if not in English, an accurate translation must be provided).

আবেদনকারীর নাম লিখতে হবে।

Application Form অনুসারে JDS

Component সিলেক্ট করতে হবে।

Name of the Applicant	
JDS Component (Please tick one)	<input type="checkbox"/> 1. Enhancement of Capacity for Public Administration both in Central & Field Level
	<input type="checkbox"/> 2. Development of Capacity for Judiciary System and Policy
	<input type="checkbox"/> 3. Enhancement of Capacity for Urban and Regional Development Planning and Policy
	<input type="checkbox"/> 4. Enhancement of Capacity for Economics Planning and Policy, and Public Finance & Investment Management

To the referee: This is an integral part of an application form for the scholarship program provided by Ministry of Finance of the Government of Bangladesh. This particular program offers opportunities for academic research at Japanese higher educational institutions. Also, this is to enhance the leadership skills of young people in Bangladesh so that they can contribute more effectively to their home country after completion of their respective studies. Your candid responses to the items below would greatly assist the selection process. (Please do not use seal gala.)

আবেদনকারীর কর্মস্থলের অনুমোদিত কর্মকর্তা বা, চাকুরির নিয়োগকারী নীচের ১ – ৭ নাম্বার প্রশ্নের ভিত্তিতে প্রয়োজনীয় তথ্য লিখবেন।

1. How long have you known the applicant and in what context?

2. How do you estimate the applicant's personality?

(Strength)

(Weakness)

3. How do you describe the applicant's competence and weakness in his/her work?

(Competence)

(Weakness)

4. How do you appraise the applicant's ability that he/she will fill upon his/her return to Bangladesh, and the duties he/ she will undertake?

5. Please evaluate the applicant regarding the following items tick one each.

টিক চিহ্ন দিয়ে প্রতিটি বিষয়ের মূল্যায়ন করবেন

	Excellent	Good	Average	Below Average
Academic Ability				
Knowledge of Specialty Field				
Motivation & Diligence				
Potential for Future Contribution in Specialty Field				
Leadership				
Emotional Maturity				
Communication Skill				
Skill in Maintaining Personal Relationship with others				
Adaptability to New Environment				

6. Please evaluate a relevance between the applicant's research plan and his/her work (Please tick one of the check boxes below):

☐ Strongly relevant / ☐ somewhat relevant / ☐ not relevant

টিক চিহ্ন দিয়ে
যে কোন একটি
সিলেক্ট করবেন।

Comments or notes about the applicant's research plan.

7. Other recommendations or notes, if any.

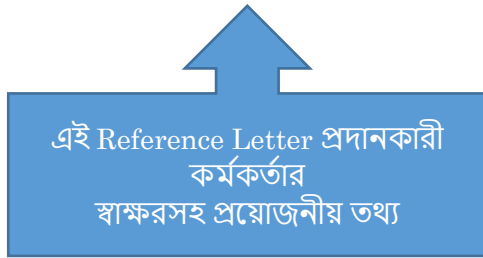
Full Name of the Referee: _____

Relationship to the Applicant: _____
(e.g. Senior Colleague, Supervisor)

Name of Organization/ Department/ Division:

Title: _____

Phone No.: _____ Fax No.: _____



Signature: _____

Date: (day) _____ / (month) _____ / (year) _____