

3-1. Improvement of Administrative Functions

Meiji University (Private) **Graduate School of Governance Studies**

◆ **Program name**

Major in Governance Studies

(1) Public Policy

(2) International Development Policy

(3) Community Planning and Management

◆ **Degrees:**

Master of Public Policy

◆ **Credit and years needed for graduation:**

40 Credits, 2 Years

◆ **Address:**

1-1 Kanda-Surugadai, Chiyoda-ku, Tokyo 101-8301, Japan



Features of the University <https://www.meiji.ac.jp/cip/english/>

Meiji University was founded in January 1881 as the Meiji Law School by a group of young lawyers. Meiji University has evolved into one of Japan's most prominent privately-funded universities, celebrating its 140th anniversary in 2021. Our guiding principles are Rights, Liberty, Independence, and Self-government.

Meiji University currently consists of ten undergraduate schools, 12 graduate schools, and four professional schools, including the Graduate School of Governance Studies. The university has four campuses: Surugadai, Izumi, Ikuta, and Nakano Campuses.

The Surugadai Campus is at the heart of historic Meiji University. Regular classes for the graduate schools are held in Academy Common Building in Surugadai. The building opened in April 2004 primarily for continuing education open to the community; it has eleven floors above ground and two basement levels and is fully equipped with state-of-the-art technology. Access to the campus is excellent, with nearby stations of Japan Railways and five subway lines, making it an easy commute for busy professionals.

Meiji University was selected for the prestigious National Top Global University Project in 2014 as a leading-global university (type B) by the Ministry of Education, Culture, Sports, Science, and Technology (MEXT). The program aims to strengthen Japanese higher education's international competitiveness and develop world-class human resources. The project is instrumental for the Graduate School of Governance Studies in improving the educational experience of our international students in the English-track program.

Features of the Graduate School <https://www.meiji.ac.jp/cip/english/graduate/governance/>

From Government to Governance:

Toward a New Ideal of Society based on Collaboration among Diverse Individuals and Organizations

Training Professionals in Politics, Policy, and Public Administration

The three focus areas (Public Policy, International Development Policy, Community Planning, and Management) of the Graduate School of Governance Studies aim to support policy-making by government agencies and community residents through research and education in public policy studies. It produces professionals with specialized knowledge and global perspectives. The Programs are designed for those who have experience in the public sector at the local, national, and international levels. The English track program is primarily for international students, including those sponsored by their governments, granted the Human Resource Development Scholarship by Japanese Grant Aid (JDS) or MEXT scholarships, and long-term trainees under Japan's official development assistance program.



3-1. Improvement of Administrative Functions

Advanced Education and Research for Professional Practitioners

The term "Public Policy" refers to the creation of policies by gathering data and analyzing it to determine the status of policy issues domestically and internationally. In policy formulation and implementation stages, experts evaluate and improve the existing policies and decision-making processes by incorporating citizen's interests. Policy-makers conduct simulations to test the feasibility of policy goals, check adverse effects through experimental projects, identifying their causes, and make adjustments accordingly. Finally, whether at an endpoint or on an ongoing basis, they observe the outcomes and evaluate the policy.

At the Graduate School of Governance Studies, the curriculum is organized along the same line as policy-making and implementation processes. It provides a streamlined curriculum for the students to build the skills of creating, implementing, and assessing policy. Our courses are grouped into four core fields: Basic subjects - Policy, administration, management (Field A); Basic subjects - Economic, finance, development (Field B); Applied Policy Study (Field C), in which students conduct research through case studies, and Practical Seminars (Field D), including guidance on writing research papers and improving presentation skills.

The Graduate School of Governance Studies provides professional education with a focus on practical knowledge and technical expertise. It also strives to reshape the academic discipline of public policy studies into a holistic science that integrates the existing fields of political science, public administration, economics, public finance, and administrative law.

Qualities of Our Graduates

Our Professional Master's degree program aims to prepare professional practitioners and researchers with advanced knowledge of governance and public policy. In order to obtain the degree, students must possess (1) a high level of specialized knowledge of disciplines in various fields of governance and policy studies and (2) the ability to apply that knowledge to solving real problems.

Our ultimate goal is to produce graduates who have a good command of policy-making and implementation skills necessary for resolving complex problems in this diversified and borderless society.

Wide Range of Field Research Trips

The school organizes a variety of exciting field research trips. These trips provide opportunities for English-track students to observe the actual public policy in practice at both national and local government agencies. The field trips are also an occasion to interact directly with real Japanese practitioners who can share professional and hands-on experiences. Through the field research trips, students will enjoy the learning experience through Japanese cases. In addition, they will develop a better understanding of Japanese society and culture.

Places visited in the recent field trips:

National Personnel Authority
Fire and Disaster Management Agency
Local Autonomy College of the Ministry of Internal Affairs and Communications
National Museum of Japanese History
Tokyo Metropolitan Government
Iwate and Miyagi Prefectures (recovering from the 2011 earthquake)
Nagano Prefecture
Fukui Prefecture

Features of the Program <https://www.meiji.ac.jp/cip/english/graduate/governance/programs.html>

Courses and Three Areas

The Graduate School of Public Policy offers courses in three concentration areas: Public Policy, International Development Policy, and Community Planning and Management. In each of these areas, major topics of contemporary world issues - including decentralization, "good enough governance," citizen participation, sustainable development, economic development cooperation, regional development, and poverty reduction are discussed in a wide range of courses offered by our faculty members.

(1) Public Policy

This area is about public policy processes, from identifying issues to formulating, implementing, and evaluating policy options. The knowledge and expertise in policy processes, including theories in political science, public administration, and organizational management fields, are growing their importance in the field of public policy.

3-1. Improvement of Administrative Functions

(2) International Development Policy

With a focus on the theory of international economics and environment, this area encourages students to analyze global issues of sustainable development and poverty reduction from different perspectives on social systems. While market-driven development policies have achieved economic prosperity in many societies, they have also exacerbated global problems such as environmental degradation and income disparity.

(3) Community Planning and Management

Community is the field of practice where governance comes most closely in contact with people's lives. Community Planning and Management area is organized around the process of making, implementing, and evaluating policies for resolving global issues from local perspectives. It also focuses on crisis management and the role of the community in responding to natural disasters and terrorism, which have been increasing in recent years.

Research Paper

In order to obtain a Master's degree from Meiji's Graduate School of Governance Studies, students are required to submit a "research paper." Each international student is assigned to a "zemi" group supervised by one of the faculty members and receives hands-on guidance for conducting research and writing the paper.

Research Method

In these seminar courses, first-year students choose a governance public administration-related topic and conduct their own research. Students will acquire skills for theoretical studies and policy analysis by reviewing the relevant literature. This process will guide the student toward the appropriateness of their definition of the topic.

Research Paper

These seminar courses focus on writing academic papers. Each of the second-year students learns to construct a theoretical framework and employ research methods, data analysis techniques, and related skills for writing a research paper on his or her own research topics.

Thesis Workshop

Thesis workshops are organized for all Graduate School of Governance Studies international students. This workshop provides students with an opportunity to critique one another's work and engage in an intellectual exchange on their approach to governance studies and their theoretical and research procedures.

English Language Academic Writing

We offer a range of English academic communication and writing support courses, workshops, and tutoring for international students whose first language is not English. These are taught by native-speaking instructors experienced in English academic support course development.

Necessary Curriculum to Obtain the Degrees

<https://www.meiji.ac.jp/cip/english/graduate/governance/curriculum.html>

Subjects offered in English are listed below.

Public Policy	Governance Studies Intergovernmental Relations Urban Planning and Design Policies Introduction to Policy-making Processes Comparative Local Government Spatial Planning E-Government Evaluation Theory and Practice TQM in Public Sector Public Financial Management Public Finance and Social Welfare Economics A/B Econometrics A/B Current Development in Public Policy and Management Public Policy Policy Evaluation Comparative Public Administration
---------------	---

3-1. Improvement of Administrative Functions

	Comparative Study of Corruption Japanese Local Government (Management) Japanese Local Government (Finance) Japanese Economic Policy
International Development Policy	Global Governance (Theory) Global Governance (Institutions) Government and Politics in Developing Countries Politics and Economics in East Asia Environment and Economics Japanese Economy in International Environment Japanese Foreign and Development Policy Political Economy of Development Theories and Experience of the Developmental State SDGs and International Peace Studies Private Sector Development Business, Policy, and Environment Environmental Governance Environmental Management Environmental Assessment Global Cyber Governance
Community Planning and Management	NGO/NPO Policy NGO/NPO Management Public Employment and Personnel Management Contemporary Japanese Society QM in Japanese Public Sector Negotiation in the Public Sector Social Policy Social Development Consensus building and sustainability transition Human Resource Management Introducing Spatial Planning in Tokyo Terrorism and Political Violence Crisis Management and International Politics National Security and Intelligence Community Engagement and Facilitation Community Welfare Service E-Participation Multicultural Society The Political economy of food and agriculture Local development in Japan Local responses to agricultural issues in Japan

Note: The school has the following "Practical Seminars."

Social Research Method, Introductory Statistics for Social Research, Qualitative Research Methods, Master's Thesis Development, Analyzing and Writing in Qualitative Research, Research Method 1 & 2, Research Paper 1 & 2

List of faculty members capable of guiding JDS Fellows

We have 12 professors who are able to supervise international students in English. Advisers are assigned at the faculty meeting before the arrival of JDS Fellows, considering their proposed research plan and the expertise of advisers.

Faculty Members

As of June 19, 2023

Course Instructor	Subjects
NAGAHATA Makoto (Dean/Professor)	NGO/NPO Policy NGO/NPO Management Human Resource Management Community Engagement and Facilitation Research Method 2

3-1. Improvement of Administrative Functions

	Research Paper 1,2
MATSUURA Masahiro, Ph.D. (Associate Dean/Professor)	Urban Planning and Design Policies Introduction to Policy-making Processes Negotiation in the Public Sector Consensus building and sustainability transition Research Method 2 Research Paper 1,2
KOBAYASHI Kiyoshi (Professor)	Spatial Planning Introducing Spatial Planning in Tokyo
IZUMO Akiko, Ph.D. (Professor)	Governance Studies Public Employment and Personnel Management Research Method 2 Research Paper 1,2
OKABE Taku (Professor)	Community Welfare Service
KATO Ray Ryuta, Ph.D. (Professor)	Economics A / B Econometrics A / B Research Method 2 Research Paper 1,2
KIMURA Shunsuke, Ph.D. (Professor)	Japanese Local Government (Management) Japanese Local Government (Finance) Research Method 2 Research Paper 1,2
SASAKA Yuichi, Ph.D. (Professor)	Government and Politics in Developing Countries Global Governance (Theory) Global Governance (Institutions) Japanese Foreign and Development Policy Research Method 2 Research Paper 1,2
TANAKA Hideaki, Ph.D. (Professor)	Public Financial Management Public Finance and Social Welfare Research Method 2 Research Paper 1,2
NISHIDE Junro, Ph.D. (Professor)	TQM in Public Sector QM in Japanese Public Sector Research Method 2 Research Paper 1,2
MINAMOTO Yuri, Ph.D. (Professor)	Evaluation Theory and Practice Social Development Research Method 2 Research Paper 1,2
YUASA Harumichi (Professor)	E-Government E-Participation Global Cyber Governance Research Method 2 Research Paper 1,2
KOBAYASHI Yoshiki, Ph.D. (Professor)	Terrorism and Political Violence Crisis Management and International Politics National Security and Intelligence Research Method 2 Research Paper 1,2
TSUJI Masami, Ph.D. (Professor)	Environmental Governance Environmental Management Environmental Assessment Research Method 2 Research Paper 1,2
LOLLINI Niccolo, Ph.D. (Senior Assistant Professor)	Contemporary Japanese Society The Political economy of food and agriculture Local development in Japan Local responses to agricultural issues in Japan Research Method 2 Research Paper 1, 2
MATSUMOTO Naka, Ph.D. (Assistant Professor)	Multicultural Society Qualitative Research Methods Master's Thesis Development Analyzing and Writing in Qualitative Research

3-1. Improvement of Administrative Functions

Academic Schedule

	Semester	Class duration
1 st Semester	Fall 2024	From September 20th 2024 to February 3rd 2025
2 nd Semester	Spring 2025	From April 4th 2025 to July 31st 2025
3 rd Semester	Fall 2025	From September 20th 2025 to February 3rd 2026
The last semester	Spring 2026	From April 4th 2026 to July 31st 2026 (Reference) *Graduation Ceremony (September 19th, 2026)

* Dates are subject to change.

Facilities

The Campus

- **Easily Accessible Surugadai Campus**

The Graduate School of Governance Studies is located on Meiji University's Surugadai Campus, which is right in the heart of metropolitan Tokyo, a hub city alive with contemporary and traditional culture. Graduate School classes are held in the Academy Common building, consisting of eleven floors above ground and two basement levels with fully equipped classrooms and conference rooms. Access to the campus is excellent, with a nearby JR rail service and five subway lines.

- **Study Area in Building 14 with Full Internet Access**

Private study space is provided for students of the Graduate School of Governance Studies. Each carrel has a power outlet and LAN connection for laptop computers. Full Internet access allows students to consult online journals, external databases, and library catalogs. There are also lockers, copying machines, and open printer service. (Hours: 7:00 a.m.–11:00 p.m.)

- **Discussion Rooms and Graduate Schools Lounge**

Discussion rooms on the fourth floor of Building 14 can be used for group study and other purposes. There is also a lounge shared by the four professional graduate schools. One of the best privileges of using the lounge is that they can broaden their view of things through communication with other students from various countries across the world, which is essential to become outstanding leaders in this global society after graduation.

- **Library (Surugadai Campus)**

Comprehensive Central Library with over 1.4 Million Volumes

The 12,485 m² Central Library provides seating for 1,274 readers. Its extensive collection includes 2.59million books, 38,000 newspaper and journal titles, and a comprehensive range of electronic materials on microfiche, CD-ROM, and other digital media. The catalog database can be searched using the OPAC system, and the library provides free access to the essential database LexisNexis and many other academic databases.



- **Bookstore**

Sanseido Bookstore Meiji University Surugadai Campus Branch

The Sanseido Bookstore operates a branch in Basement Level 2 of Building 12 on the Surugadai Campus. Here students can buy course texts and all the books and journals needed to support their studies. Meiji University students receive a 10 percent discount on all book purchases on presenting their Student ID.

Store hours: 10:30 a.m.–7:30 p.m. (weekdays), 10:30 a.m.–6:00 p.m. (Saturdays)

(Hours vary according to the academic calendar.)

- **Student Dining Facilities**

A Cafeteria-style Dining Hall with a Superb View over the City

The student dining hall, Sky Lounge Akatsuki, is located on the 17th floor of Liberty Tower. The 365-seat cafeteria-style facility features a superb view over the city. Drinks and light meals are also available in the Café Pensée coffee shop on the first floor of the Academy Common.

•Sky Lounge Akatsuki

3-1. Improvement of Administrative Functions

Hours: 10:30 a.m.–7:30 p.m. (weekdays), 10:30 a.m.–5:00 p.m. (Saturdays)

•Café Pensée

Hours: 10:00 a.m.–8:00 p.m. (weekdays), 10:00 a.m.–6:00 p.m. (Saturdays)

Meiji University may not be able to provide a dormitory for international students of the Graduate School of Governance Studies.

Message for the Applicants

How do you see Japan? You may think it is one of highly developed countries with well-established economy, sophisticated infrastructure, educated population, and stable society. It might be true. However, it is also another reality that Japan has been facing various urgent problems – aging society with less number of children, de-population in rural area with overconcentration to big cities, hollowed-out domestic industries, deterioration of local communities, vulnerability against natural disasters, and most recently, Covid-19 pandemic. As the country developed, it has been facing negative side of modernization. So, you can see Japan as a country with highly “advanced” social challenges.



Of course, we are not standing idly without doing anything. Rather, many actors, central / local governments, private companies, non-profits, local communities, and ordinary citizens have been practicing various activities to overcome those problems by utilizing local resources, skills, and wisdoms. Some of them have resulted with positive change in our society. One of key factors for success is “collaboration”, creating effective measures through partnership building and working together among various stakeholders.

In this modernized world, public policy cannot be formulated and implemented only by professional policy makers. Involvement of various stakeholders is an urgent issue for all of us, but how? As the title of our school “Governance Studies”, not “Government Studies” shows, the Graduate School of Governance Studies of Meiji University offers courses with wide range of topics necessary to be studied for public policy of “post modernization” societies. The courses are divided in three areas: Public Policy, International Development Policy, and Community Management. In each of these areas, major topics of contemporary world issues such as decentralization, citizen participation, sustainable development, disaster mitigation, and E-government are discussed with our faculty members who has professional experience and knowledge in both theory and practice from various background.

We would like to welcome all of you who are motivated to contribute to the society by playing leading roles in public sector. Our school also offers opportunities for mutual learning among students and teachers from all over the world even after completion of our program. Please be a member of our “Governance Family”.

Makoto Nagahata

Dean, Graduate School of Governance Studies