**For Admissions office**

\* For academic supervisors: If you issue a reference letter, please share it with your admissions office in advance and confirm whether the applicant is eligible for admission.

大学関係者各位

一般財団法人日本国際協力センター

留学生事業第一部

**人材育成奨学計画（JDS）博士課程プログラムに係る推薦状の発出にかかり**

**ご留意いただいきたいポイントついて**

1. **JDS概要**

無償資金協力である当事業では、対象国の若手行政官等を日本の大学院に受け入れ、帰国後、社会・経済開発計画の立案・実施を通して母国の社会・経済開発に貢献すること及び、日本との友好関係の強化に寄与することを目的としています。 2016年度より、より高度な政策判断ができる人材の育成・真の知日派リーダーの育成を目的としてJDS博士課程が開始されました。JDSの詳細は国際協力機構（JICA）のサイトをご参照ください。<https://www.jica.go.jp/activities/schemes/grant_aid/summary/JDS.html>

1. **推薦状の発出と今後のスケジュール**

本依頼状は、応募希望者が貴学の博士課程への進学を希望し、指導を希望する教員に推薦状の発出依頼をしたことに対し、事務的な観点から出願の可否をご確認いただきたい趣旨のものです。

バングラデシュにおける2025年度（2026年来日）の募集・選考スケジュールは以下の通りです。

(対象国によってスケジュールが異なります)

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| --- | --- |
| 2025年12月～2026年1月 | 募集期間　＊応募希望者が、指導を希望する教員に対して推薦状の発出を依頼 |
| 2月～4月頃 | 現地運営委員会による選考、  最終候補者および補欠候補者の承認 |
| 3月～7月頃 | 各大学への出願手続き、大学による選考および合格通知 |
| 7月～8月頃 | 貴学への入学者の決定 |
| 8月～9月 | 留学生来日、各大学のスケジュールに沿って入学 |

1. **事務局にてご留意いただきたい点について**

* 教員より推薦状が発出される前に、受け入れ体制（定員管理）やスケジュールの観点から、出願の可否について事前にご確認くださいますようお願いいたします。上記観点から受け入れが難しいと判断した場合は、推薦状は発出しないように教員へお伝えいただきくご協力をお願いいたします。
* 応募者よりJDS博士課程への応募が正式に完了した後、現地運営委員会による選考が行われ、合否は4月中旬頃を目途に確定される予定です。そこで、最終候補者もしくは補欠候補者と選定された者のみ、貴学への出願を予定しております。JDS博士課程の年間受入人数は限られているため、**推薦状を発出いただいた場合でも、現地運営員会での定員管理や選考結果によって、留学が叶わない可能性がございますこと、ご承知おきください。**

1. **本件照会先**

一般財団法人 日本国際協力センター（JICE） JDSバングラデシュ事務所

担当：山口　　　　E-mail address： yamaguchi.kaoru@jice.org

**For Academic Supervisor**

Project for Human Resource Development Scholarship (JDS)

in Bangladesh, Selection in 2025 for Fellow 2026

Enrollment in Fall Semester

**REFERENCE LETTER (for Doctoral Degree)**

This reference letter is to be completed by a faculty member of accepting university who will supervise the applicant for doctoral study. This should be written or typed clearly in English and sent to the JDS Project Office in the Bangladesh at [jds.bangladesh1@jice.org](mailto:jds.bangladesh1@jice.org) by the application deadline: **6th January 2026**.

To the referee:

Please be noted that

1. Applicants are required to complete this program **within three years.**

\* Basically, if it is determined that completion within the time frame is not possible, JDS will not be able to continue providing the scholarship. For this reason, we ask that you carefully assess the possibility of completing the program in three years.

1. JDS Project can accept **September/October enrollment only.**
2. Applicants are required to have published **at least one peer-reviewed article/ paper.**

In consideration of the above conditions, if you think the applicant is acceptable to your doctoral program, please fill in this reference letter and submit to the above-mentioned email address. **If not, please decline writing this letter** because the selection panel will deem the applicant with this letter a selectable candidate in terms of academic ability.

Please be noted that **your evaluation of Question 7. & 8. will be used for the first selection**; the applicants who were highly rated will pass and will proceed to the Comprehensive Interview by the Operating Committee. Considering this, you are requested to make a reasonable and valid assessment of the applicant based on his/her performance at the time of and after the Master’s program. **※Items 7 and 8 on this letter of recommendation will be used as selection criteria by the JDS Operating Committee in Bangladesh.**

This is an integral part of an application form for the scholarship program provided by the Ministry of Finance of the Government of Bangladesh. This particular program offers opportunities to obtain a doctor’s degree at Japanese higher education institution within three years.

Also, this is to enhance the leadership skills of government officials in Bangladesh so that they can contribute more effectively to their home country after completion of their respective studies.

Your candid responses to the items below would greatly assist the selection.

\* If you issue the reference letter, please share it with your admissions office in advance and confirm if it is acceptable.

Full Name of the Applicant:

1. **Did you guide the applicant in the past when he/she studied in Master course?**

□ YES, □ NO

**If “YES” above, how long have you known the applicant and in which context?**

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1. **How do you evaluate the applicant’s academic record and research outcomes in Master’s study? Do you think the applicant’s academic background is satisfactory to pursue the doctoral course? Please evaluate it with reference to the applicant’s academic attainments, Master thesis, and academic experience to publish articles in academic journals or presentations in academic conferences, etc.**

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1. **How do you evaluate the applicant’s research plan for doctoral study? Please describe its originality and feasibility to carry out in three years as well as its relevance with development issues in Bangladesh.**

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1. **Has the applicant published at least one peer-reviewed article/paper**\* in a related field of the research plan**?**

□ Confirmed

|  |  |
| --- | --- |
| Title of Article/ Paper |  |
| Name of Journal |  |

Please attach a copy of the Article / Paper to this Reference Letter.

\* The following applicants are included under the requirement:

1. an applicant who has a prospect for publication of a peer-reviewed article/ paper.
2. an applicant who has a concrete plan to publish a peer-reviewed article in an academic journal in collaboration with his/her intended faculty supervisor.

\*\* In case of 1) above, please attach a copy of the Article / Paper to this Reference Letter.

\*\*\* In case of 2) above, please attach the plan to this Reference Letter.

\*\*\*\* If none of the above applies to the applicant, it is no need to submit this letter of recommendation.

1. **How are you going to supervise the applicant for doctoral study? Please describe your three year supervising plan if any.**

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1. **How do you describe the applicant’s competence in decision/policy making and policy analysis/assessment?**

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1. **Please evaluate the applicant regarding the following items in comparison with other students: Please, tick (ü) one each.**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  | Excellent | Good | Average | Below Average |
| 1 | Logical & Strategic Thinking Ability |  |  |  |  |
| 2 | Knowledge of Specialty Field |  |  |  |  |
| 3 | Motivation & Diligence |  |  |  |  |
| 4 | Research Potential for Future Contribution in Specialty Field |  |  |  |  |
| 5 | Leadership |  |  |  |  |
| 6 | Emotional Maturity |  |  |  |  |
| 7 | Communication Skill |  |  |  |  |
| 8 | Skill in Management Personal Relationship with Others |  |  |  |  |
| 9 | Adaptability to New Environment |  |  |  |  |
| 10 | Command of English (Speaking & Academic Writing) |  |  |  |  |

1. **How do you evaluate the applicant’s potentiality to obtain the doctor’s degree within three years? (Please tick (ü) one from below)**

□ Strongly recommended / □ Somewhat recommended / □ Not recommended / □ No opinion

Comments:

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| --- | --- |
| Full Name of the Referee |  |
| Position/ Title |  |
| Name of Department / University |  |
| Phone No. |  |
| Email |  |
| Signature |  |

Date: (day)     　 /(month)   　 /(year)