To: Minister of Ministry of State Administration and Public Service

Cc: the JDS Operating Committee in Mozambique, Institute of Scholarship, Public Institute

Date (D/M/Y)………./…………. /…………

**Permission Letter**

Our organization, undersigned hereby grants formal permission to

our staff member Mr./Ms.…………………………………………………….., Nationality: Mozambican, Birthday (dd/mm/yyyy)……./……..../…………, to apply for the Project for Human Resource Development Scholarship (JDS) 2025.

Should the aforementioned staff member be selected as a final JDS candidate following the final stage of selection process, our organization will fully support participation in the program. We agree to release him/her from regular duties for the duration of the scholarship and affirm that his/her current position will be retained throughout the study period.

We understand that the approved leave period will cover the following components of the JDS program: (add list below)

He/She will be released from his/her regular duties and we will retain his/her position for the following period to attend the courses of JDS 2025 (Departure for Japan scheduled in 2026).

* + Japanese Language Training (Tentative: May to July 2026)
  + Pre-Departure orientation in Maputo (in August 2026)
  + Post-Arrival program before enrollment held in Japan (August to September 2026)
  + Enrolment at a university (2-year Master’s Program, until October 2028)

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| Name of Supervisor (Employer) | | |  | | |
| Position / Title | | |  | | |
| Name of Organization | | |  | | |
| Telephone |  | | |  | |
| Postal Address | |  | | | |
| Email | |  | | | |
|  | | Signature and Stamp | | |  |